LASTING VOW

WEDDING PLANNING & COORDINATION

Find the right level of support

Start with where you are in the planning process, then decide which details you'd like us to handle for you.

SERVICE	WHEN IT STARTS	WHAT WE FOCUS ON
Day-Of Wedding Coordination	Wedding day	Run the timeline, cue key moments, and coordinate vendors on site.
Month-Out Wedding Coordination	About one month out	Confirm plans with booked vendors, lead the rehearsal, and run the day.
Partial Planning Coordination	After planning is underway	Help with agreed planning tasks and manage the wedding day.
A-Z Full Service Coordination	From the start	Guide the budget, venue search, vendors, design, and wedding-day execution.
48-Hour Bridal Support	Final 48 hours	Help with personal items, agreed errands, and getting-ready logistics.
Wedding Design Coordination	During design planning	Develop the look and share styling direction with décor vendors.

FLEXIBLE BOOKING

Book 48-Hour Bridal Support or Wedding Design Coordination on its own, add either to another service, or include either in the agreed scope of a Partial Planning or A-Z Full Service package.

Wedding coordination

For couples who have made the major decisions and want a coordinator to bring those plans together.

Day-Of Wedding Coordination

Best fit if your vendors are booked and you already have a wedding plan.

- **Before the wedding.** Review your existing timeline, vendor contacts, and venue logistics so we know who is responsible for each handoff.
- **Setup and arrivals.** Serve as the on-site point of contact, direct vendors to their designated areas, and check setup against your plan.
- **Ceremony and reception.** Line up the wedding party and coordinate cues for the processional, introductions, toasts, and other scheduled moments.
- **On-site changes.** Communicate timing shifts to vendors and troubleshoot setup or schedule issues as they arise.

The handoff centers on your existing plans and the agreed wedding-day coverage.

Month-Out Wedding Coordination

Best fit if your key vendors are booked and you want help finalizing the details.

- **Planning handoff.** Review vendor commitments, venue requirements, and outstanding decisions about a month before the wedding.
- **Vendor confirmations.** Confirm arrival times, load-in access, setup responsibilities, and the key details each vendor needs.
- **Timeline and rehearsal.** Build and circulate the working timeline, then lead the ceremony rehearsal and walk through entrances and cues.
- **Wedding-day oversight.** Manage vendor arrivals and setup, cue the ceremony and reception, and resolve changes on site.

The final month gives us time to confirm logistics and build the timeline before we run the day.

Wedding planning

For couples who want support making decisions, organizing the work, and carrying the plan through the wedding day.

Partial Planning Coordination

Best fit if you've started planning and want help with specific decisions or tasks.

- **Planning review.** Review what's booked, what remains, and which decisions or deadlines are coming up. Together we agree on the tasks we'll take on.
- **Vendor and decision support.** Recommend options for remaining vendors, help compare proposals, and coordinate selected details such as rentals or layout.
- **Progress and final handoff.** Track agreed next steps and deadlines, confirm vendor logistics, and build the wedding-day timeline.
- **Wedding-day coordination.** Oversee setup, cue the ceremony and reception, and manage vendor communication on site.

The scope is built around the planning you've already completed and the help you still need.

A-Z Full Service Coordination

Best fit if you want one planning partner from the earliest decisions through the reception.

- **Planning foundation.** Define priorities, build a working budget and planning calendar, and help you evaluate venues against your guest count and vision.
- **Vendor sourcing and bookings.** Recommend vendors, gather and compare proposals, coordinate meetings, and track booking and payment deadlines.
- **Design and logistics.** Align design decisions with the budget and venue, coordinate with vendors, and develop the final floor plan and timeline.
- **Rehearsal and wedding day.** Lead the rehearsal, oversee vendor setup, cue the ceremony and reception, and manage timing changes.

Review the level of design and personal support you'd like included when we set the scope.

Bridal support and design

Choose personal support for the final stretch, creative direction for your wedding, or both.

48-Hour Bridal Support

Best fit if you want an extra set of hands for personal details in the final 48 hours.

- **Personal items.** Help organize attire, accessories, and wedding-day essentials so they're ready for the people who need them.
- **Agreed errands and handoffs.** Assist with prearranged pickups, drop-offs, and handoffs of personal items to designated contacts.
- **Getting-ready logistics.** Help keep the bridal party informed about getting-ready timing, photo readiness, and when to move to the next location.
- **Last-minute details.** Track agreed personal tasks and relay questions or timing changes to the designated point of contact.

This service focuses on personal logistics for you and your bridal party.

Wedding Design Coordination

Best fit if you want a consistent look across the ceremony and reception.

- **Creative direction.** Translate your preferences into a mood board, color palette, and styling direction that fits your venue and budget.
- **Ceremony and reception details.** Guide choices for florals, linens, rentals, tabletop pieces, signage, and other décor.
- **Layout and focal points.** Make recommendations for ceremony styling, reception layout, and features such as the sweetheart table or welcome display.
- **Styling handoff.** Share design references and placement notes with the vendors responsible for bringing the look together.

The design scope and any on-site styling support are agreed during booking.